



CENTRALSTUDIOS

20 October 2011

TO WHOM IT MAY CONCERN

Zoey Lee worked as an intern at Central Studios for a period of three months from August – October 2011. She was involved in production duties and was exposed to a wide range of production activities – from photographic shoots to event management.

Some of the tasks she completed include location scouting, casting, writing callsheets, and general production duties including putting together client presentations. Working long hours and weekends did not seem a problem.

Zoey is a confident, gregarious and enthusiastic individual whose personality and sense of humour ensured that all tasks were completed effectively without complaint. Fluent in Mandarin and English, her communication skills were an asset to our productions.

I highly recommend Zoey for employment. She is a quick learner and I am sure will engage any tasks with a determination to succeed.

Please feel free to contact me if you'd like any additional information.

Yours,

Rodney Evans

Executive Producer